

CHALLENGE TO EXCELLENCE CHARTER SCHOOL

School Accountability Council

2013-2014 Minutes

Date: August 20, 2013

Time: 8:00 am called to order at 8:05

Attendees: Susan Henderson, Starr Baines, Karen Kistle., Stacy Matte, Rae Whatley, Lisa Sams, Donna Mitchell, Jennifer Tinsley, Katina Lundberg, Heather White

1. Welcome – Susan Henderson
2. Review Agenda and Approval Minutes
3. SAC Discussions
 - a. SAC Membership – Rae Whatley will be taking over for Donna Mitchell as the principal designee.
 - b. Susan motioned for Stacy Matte to be Chair, Susan to be Vice Chair and Katina to be recorder, second by Rae Whatley – voted unanimous by the board.
 - i. Approval of officers (chair, vice chair, secretary, DAC representative) Vote in on a 2/3 vote
 - ii. Chairperson – Stacy Matte
 - iii. Vice Chair-Susan Henderson
 - iv. Recorder- Katina Lundberg
 - v. DAC representative- proposed to rotate, pulling a meeting schedule and picking a month to rotate through out the year.
 - vi. update website with 2013/2014 members names and titles
 - c. SAC Bylaws and training – Bylaws were changed in 2012/2013, 2013/2014 has no changes. Bylaws should be already approved. Everyone should review as this is how we are governed and how we operate.
 - i. We can add article with a 2/3 vote if C2E SAC sees fit or by district
 - ii. duties: look at curriculum, staff, finance, safety – recommend no authority, but we are to questions the administration, complete parent survey's (required every 2 years)

- d. SAC Meeting Schedule – September 20th, October 25th, November 15th, December 13th tentative/if needed, January 24th, February 21, March 14th off-site, April 11th, May 9th
 - e. Newsletter – Welcome back letter – tone of letter needs to be focused on what does SAC do, including meeting dates, include email address for comments/feedback, create a formatted statement from all SAC as a response to comments/feedback
 - i. Chair and recorder to work on letter to hand out at Back to school night – also included in next week TH folder
 - ii. SAC will have a table at back to school night – want to have 3 reps - Stacy, Katina, Susan at 5:45
 - f. Survey
 - i. need follow up on items for last year – provide additional feedback to parents
 - ii. next meeting agenda item review last year survey results
 - g. Google drive – can we get a SAC folder
 - i. investigate how we can get a SAC folder – find out how Governing counsel does it
 - h. SAC T-shirts and attend events to highlight to parents SAC and what we do
4. Staff Report - Donna Mitchell and Rae Whatley
- a. Unified Improvement Plan (UIP) – state requirement that the school goes through to determine if we are on track
 - i. Mrs. Parker owns it and it will be brought to SAC for review
 - ii. SAC approval by Dec. 31st
 - b. Budget
 - c. School Marshall- Parker Police officer will be in school a portion of the day every day.
 - d. Y.E.S.S program for all middle school students, replaces DARE – taught by police officer
 - e. TCAP results where reported
 - i. improved in all areas
 - ii. Writing is the area of focused improvement 3rd grade level
 - iii. Suggestion was to do a web in-air posted to the website, highlighted in TH folder to present results to parents
 - iv. School view – present a letter for parent to compare C2E results to

neighborhood school

1. Douglas county website, SAC tab (under S) view letter
5. District Advisory Committee (DAC) Report – Nothing new to report
 - a. Meeting schedule
 - b. Training
6. Parent Volunteer Association (PVA) Report – goal is \$70K, go towards outfitting school in technology. Every student has a computer
 - a. Our kids Our stars – March 1st
 - b. PVA meeting – September 3rd 5:30 PM
7. Teacher Report –
 - a. MAPS testing, placement – end of Aug you will see more consistency in homework
 - b. check teacher website
8. Community Member – Teri Derington was absent from meeting, nothing reported.
9. Open Forum for guests
 - a. Safety Concerns
 - b. Community Concerns
 - c. Music and Spanish teachers/curriculum – table for future SAC meetings
 - i. focus on more accountability and curriculum
 - d. Parent concerns – struggled with curriculum for Spanish, music / why are we doing the bottom of the levels for Douglas county music curriculum standards
 - i. Montessori approach of, “how ever you think it should sound”. Not being corrected, when notes are incorrect.
 - ii. Why are we not striving for excellence in all curriculum, including specials
 1. Should we even do the music programs – if we do them we should do them well.
 - iii. foundations of music theory
 - iv. What tools are used to measuring Spanish and Music? Ask from PA is to be in the classroom to see what they observe. Building resource Instructor will be in classrooms this year.

e. Teacher turnover-the appearance from the outside in, is that we have a lot of new teachers

f. Car pool – stopping at the entrance until actual car pool time opens 7:40/2:50 to allow cars in and out of the parking lot

10. Next Meeting – September 20th 8:00 AM

Stacy Matte adjourned meeting at 10:58.