

**Challenge to Excellence Charter School  
School Accountability Committee  
2013 – 2014**

**Date: October 25, 2013**

**Time: 8:00 a.m. - meeting called to order by Stacy Matte at 8:07**

**Location: Challenge to Excellence Conference Room**

**SAC Members: Stacy Matte (Chair), Sue Henderson (Vice-Chair), Katina Lundberg (Recorder), Rae Whatley (Principal Designee), Starr Baines (PVA Rep.), Lisa Sams (Teacher Rep.), Terri Derington (Community Rep.)**

**Three Parents in attendance: Karen Kistle, Brenda Albano, Jennifer Tinsley**

**Mrs. Parker (Principal) attended a portion of the meeting**

**MINUTES**

- 1) Welcome & Introductions – (Stacy Matte)
- 2) Review Agenda – (Stacy Matte) Stacy Matte motioned to approve agenda, Rae Whatley second, agenda approved.
- 3) Open forum for guests – (Stacy Matte)
  - a) Safety concerns – no new items discussed
  - b) Community concerns/input
    - i) Amendment 66 was brought up. Rae Whatley stated that the school cannot legally take a political stance.
    - ii) One to One computers – Question: One local public school is already One to One? Rae Whatley stated we will be seeing this for the local Douglas County Schools. Rae will research and follow up.
- (1) Susan Henderson requested that as C2E prepares its financial budget that adequate financial resources be provided to implement the tablets within the school. Administration should evaluate the most cost effective way to make sure technical assistance is available for both staff and students.
- c) Calendar teacher consistency on their website
  - i) Not a SAC issue, but the administration has heard the concern and is working on this issue. It will take time.
- 4) September Meeting Follow-up – (Stacy Matte)
  - a) Possible Change to Bylaws/Policy – SAC main concern is to maintain a “grade A standard” in regards to State of Colorado curriculum
    - i) It is reasonable for SAC to recommend on curriculum
- (1) Sue Henderson motioned to continue to investigate an addition to the bylaws or an addendum, to document and submit SAC recommendations and parent concerns to the administration.
- (2) Sue motioned to approve, Stacy seconds the motion, motion approved.
- ii) Continued follow up question: - Are there criteria and specific performance indicators that each subject is being measured on, especially for Specials?
  - (1) Per Rae, there are formal and/or informal evaluations.

- (2) Still waiting to hear how classes like the Specials are being measured. How does the school measure growth?
- b) Survey – Sue Henderson motion that we not have a 2013/2014 survey, Stacy Matte second, all voted. No 2013/2014 survey.
- i) Suggested a monthly pop question in Thursday folder or on Website – administration took as a discussion item
- ii) Administration requested that SAC discuss a possible language study change survey:
- (1) SAC recommends administration reviews this possibility very carefully & thoroughly but it should not be done in a survey.
- (2) Mrs. Parker attended the meeting in mid discussion.
- (a) It is her directive from the Governing Council to focus on Science and Technology. She stated specials are at her discretion. Any parent concerns or recommendations need to follow the grievance procedure outlined in the parent handbook.
  
- 5) Principal's Report – (Rae Whatley, Principal Representative)
  - a) Unified Improvement Plan (UIP)-
    - i) Review Prior Year's Goals/Targets/Action Plans
      - (1) Middle school is highest ranking MS in Douglas county in Math
      - (2) 5<sup>th</sup> and 8<sup>th</sup> grade science scores highest in the state and set C2E records of performance
      - (3) 2013/2014 – writing is identified as highest performance priority
      - (4) Challenge to Excellence is measured as a Performance school – highest ranking. Page one explains the state requirement (bar) and then School results
      - (5) Rae motions to approve draft for submission, Stacy second, approved for submission
    - b) Budget -
      - i) Updated Step Up material ordered
      - ii) Step up training
      - iii) Evaluation
  
- 6) District Accountability Committee (DAC) Report – (Stacy Matte)
  - a) DAC Meeting Review – most did not pertain to us because we are a charter school.
    - i) Evaluated the World class teacher program
    - ii) Discussion that the “A” in SAC might be changed again for 2013/2014
  - b) DAC recommended Bylaw Changes – Follow-up from September Meeting
  - c) DAC took the position at their meeting to oppose amendment 66
  
- 7) Parent Volunteer Association (PVA) Organization Report – (Starr Baines)
  - a) Fall festival a success
  - b) PVA approved to pay for all new tablets for 3<sup>rd</sup> grade
  - c) The school paid for new ebooks & Scholastic paid for 75 additional books in the library.
  - d) Approved funds for Science fair
  - e) Our Kids Our Stars is coming up on Mar. 1. Encouraging attendance, still need auction items.
  - f) Next meeting Nov. 13<sup>th</sup> 6:00 PM
  
- 8) Staff Report – (Lisa Sams)
  - a) 1<sup>st</sup> quarter FINISHED
  - b) 2<sup>nd</sup> and 3<sup>rd</sup> quarter are most academic for the kids
  - c) Parent/Teacher Conferences completed
  
- 9) Community Report – (Teri Derington) - had to leave early, no report

Motion by Stacy Matte to adjourn meeting 10:20, Rae Whatley second

**Next meeting:**

- *November 15<sup>th</sup>, 2013 at 8:00 a.m.*