

**Challenge to Excellence Charter School
School Accountability Committee
2013 – 2014**

Date: January 24, 2014

Time: 8:00 a.m.

Location: Challenge to Excellence Conference Room

SAC Members: Stacy Matte (Chair), Sue Henderson (Vice-Chair), Katina Lundberg (Recorder), Rae Whatley (Principal Designee), Jennifer Tinsley (PVA Rep.), Lisa Sams (Teacher Rep.), Terri Derington (Community Rep.)

Minutes

- 1) Welcome & Introductions – (Stacy Matte) – Meeting called to order at 8:08 by Stacy Matte
- 2) Review Agenda & Approve – (Stacy Matte) – Rae motioned to approve Agenda, Sue second motion, all in favor. Agenda for January meeting approved.
- 3) Review & Approve November Minutes – (Stacy Matte) – Star, Katina and Rae approved via email, a motion was brought by Stacy to approve, Terry and Sue and Mrs. Sams approved. November minutes approve by all, may be placed on the website.
- 4) Open forum for guests – (Stacy Matte)
 - a) Safety concerns
 - i) “lock-in” that occurred in Dec. at the Holiday concert announcement was handled well. Comments have been made that when Mrs. Parker announced that parents could not leave with their children at that time that a staff member left out the back of the gym with their children. This did not look good to Mrs. Parker’s authority nor did other parents think it was safe.
 - ii) I Love you Foundation
 - (1) Teacher training for emergency situations, all C2E teachers have had
 - iii) Car Pool Pick up process – concerns around the due diligence of the school to verify Non-Parent pickups. A number of parents have mention that it appears relaxed at pick up with little questioning of who is picking up. ***remain as an agenda item to continue the priority of safety in our school
 - (1) Suggestion: laminated cards that must be present at pick up to receive requested children or they could show ID in the office.
 - (2) Research other options of safety at pick up
 - b) Community concerns/input
 - i) Google: Parent concern discussed around whether it is in the curriculum to teach other technology products other than Google. Example: Microsoft, PowerPoint ect.
 - (1) Rae explained that Google is the top taught technology, and that they have not purchase MS licensing for the school.
 - (2) PVA is working to purchase 30 MAC books to offer additional technology to the school.
 - (3) Suggestion: would be to send a helpful hint document to parents about Google and how to best use at home, ie: chrome
 - ii) Art program: Parent concerns around the lack of art working coming home.
 - (1) Rae commented that the Art Teacher went to an Art conference for training on the last in-service day.
 - (2) Rae also noted that she would look into it and evaluate.
 - iii) Calendar follow up concern – help with communication from teachers and staying on top of

upcoming.

- (1) Rae communicated that 1st step is always to work with individual teacher. Calendar communication has been discussed with the staff and the focus is continued improvement and consistency.

iv) SAC members all have heard great feedback regarding:

- (1) Hour of Code
- (2) New Spanish teacher

5) November Meeting Follow-up – (Stacy Matte)

- a) Continued Discussion on Possible Change to Bylaws/Addendum/Add a Procedure
- i) Finalize Documents for Approval – Jennifer motion to approve new document with the 2 corrections indicated. Sue second, all approved.
- b) Mid-Year SAC Letter to Parents
- i) March news letter SAC will publish a letter outlining accomplishments of: TCAP scores, Unified Plan, Safety concerns and how they have been addressed, and Impact.
- c) SAC – Advertise future vacancies for 2014-2015 School Year
- i) Feb. news letter SAC will publish a list of vacancies. Stacy Matte to write up.

6) Discuss Colorado School Grade Website – (Starr Baines)

<http://coloradoschoolgrades.com/SchoolReportCard.aspx?sid=1512E>

- a) Results come from our TCAP scores
- b) C rating is based on the growth gap for C2E, since ours is smaller our results are lower
- i) Suggestion: determine the route cause for the lower score and trend the data to be able to address the need
- ii) Gifted and talented program is the focus for filling in the gap
- c) C2E was awarded by the state, Academic Excellence Awards for Elementary and Middle school
- d) Awareness of the marketing of our school, the publish perception and how to increase enrollment

7) Discuss Denver Post news article – (Katina Lundberg)

http://www.denverpost.com/news/ci_24847810/districts-roll-out-new-colorado-teacher-evaluations-during

- a) 3 tier evaluation for new teachers
- i) BRT – training, management of new teachers, bi-weekly training
- ii) Mentor teacher- daily guidance
- iii) Team support – K-2, 3-5, 6-8, specials
- iv) Pop in checks – Mrs. Parker is over elementary new teachers, Rae is over middle school new teachers

8) Discuss whether school is advancing in performance – (Stacy Matte)

- a) School View: growth = B, Gaps = A, school overall =A

9) Discuss safety issues related to the school environment – (Stacy Matte)

- a) See item 4, a) Safety Concerns

10) Discuss communication with your school community – (Stacy Matte)

- a) Nothing new added

11) Discuss TCAP Testing Schedule – (Stacy Matte)

- a) March 4-17 – No Homework for students taking TCAP

12) Principal's Report – (Rae Whatley, Principal Representative)

a) Mid-Year Update

i) More standardized testing will be taking place. This is in response to legislation passed.

ii) Training: In house sharing session

(1) 3 minute trick or tip – peer to peer training

(2) Overall very good feedback from the teachers

b) Budget – (Presented by either Linda Parker & Donna Mitchell) – MOVE TO TOP OF FEBURARY AGENDA

13) District Accountability Committee (DAC) Report – (Stacy Matte)

a) DAC Meeting Review – November

i) Missed, discussion was around UIP completion and open enrollment

b) DAC Meeting Review – December

i) Discussion was not around SAC, High School curriculum and college credit for HS classes

c) DAC Meeting Review – January

i) Discussion was not SAC related, graduation standards are changing to align with new standards

d) DAC meeting – February

i) DAC has indicated that they would like as many SAC members in attendance at the Feb. Meeting. It is Feb 11 at 6:30-8:30 and we need to RSVP.

14) Parent Volunteer Association (PVA) Organization Report – (Jennifer Tineley)

a) Mother & Son Bowling 1-26-14 15 % of proceeds come back to C2E, open to all

b) Father & daughter dance 2-8-14 – VOLUNTEERS needed!

c) Online auction begins 2-20-14, bidding open to the public

d) OKOS Auction 3-1-14

15) Staff Report – (Lisa Sams)

a) TCAP preparation main focus, we do not teach to the test, but to curriculum.

16) Community Report – (Teri Derington) - had to leave early, nothing to report

Next meeting:

- February 21st, 2014 at 8:00 a.m – has been canceled.
- March 14th, 2014 at 8:00 a.m. – is being held at Kunjani Coffee House

Meeting adjourned at 10:12 – Stacy motioned, Rae second.