

**Challenge to Excellence Charter School
School Accountability Committee
2013-2014**

Date: March 14th, 2014

Time: 8:11 am (called to order time)

Location: Kunjani Coffee House

SAC Members: Stacy Matte (Chair), Sue Henderson (Vice-Chair), Katina Lundberg (Recorder), Rae Whatley (Principal Designee), Starr Baines (PVA Rep.), Lisa Sams (Teacher Rep.), Terry Derington (Community Rep.) - absent, Jennifer Tinsley (PVA Rep.), Beth Mossholder (Tech. Teacher), Valerie Farrar (Guest)

Minutes

- 1) Welcome & Introductions - (Stacy Matte)
- 2) Review Agenda & Approve - (Stacy Matte), motion to approve - Approved
- 3) Review & Approve March Minutes (if not done before meeting) - (Stacy Matte), motion to approve - Approved by all
- 4) Bobby from Microsoft - (Valerie Farrar)
 - a) Due to the noise at Kunjani we have moved to postpone this agenda item until the April meeting with Robert -
 - b) Beth Mossholder (technology teacher) teaches Microsoft products as an industry standard
 - i) Every desktop in the building will have to be updated - Windows XP is no longer supported after March
 - ii) Windows 8 - upgrade for Full Time Employee of C2E / Free to all students desktops
 - iii) Office Options:
 - a) A3672 is Free
 - b) A3 suite / Based on Full Time Employee head count, the students would be Free
 - iv) New Mac books will have updated office
 - v) Opportunity to meet excellence in technology with addition to current products

- vi) Graphic design recommended in addition to tech programs
 - a) Elective Yearbook Class with detailed guidelines
- vii) No recommendations have been made – has been tabled until April Meeting

5) Open forum for guests - (Stacy Matte)

- a) Safety concerns (response in Principal's Report)
- b) Community concerns / input

6) March Meeting Follow - up - (Stacy Matte)

- a) Mid-year SAC Letter to Parents - RECOMMENDED - to put together a letter to include what we are responsible for
- b) SAC - Advertise future vacancies for 2014 - 2015 School Year
 - i) Parent Candidates – RECOMMENDED - a letter from Mrs. Parker to parents unifying administration and committees
 - ii) Teacher Candidates - “same as above”
- c) Art Program - updated in the principal's report

7) Staff Report - (Lisa Sams)

- a) TCAP - all done except for make-ups
 - i) 2014-2015 PARCC
- b) End of 3rd Quarter
- c) Parent teacher ½ day conferences on April 3rd, 2014

8) Discuss Quarterly Items:

- a) Monitor implementation of UIP goal / action plans - there are changes to RTI in 2014-2015. A new program where there is less pull out and more in-flow into classrooms. This program will also be used for the Gifted and Talented kids as well.
- b) Discuss whether school leadership, personnel and infrastructure are advancing or impeding implementation of the school's performance, improvement, priority improvement, or turnaround plan, whichever is applicable, or other programs pertinent to the schools' accreditation contract with the Board of Education.
- c) Discuss safety issues related to the school environment.
- d) Communicate with your school community (i.e. newsletter article, Infinite Campus, etc.) - Parents offered great reviews of the Infinite Campus App for your phone.

9) Principal Report – (Rae Whatley)

- a) Teacher websites will all look the same starting in 2014-2015 school year
- b) C2E website will be updated over summer for the 2014 - 2015 school year
- c) Art program update:
 - i) We continued to discuss the quality of projects and still not seeing them coming home.
 - a) Mrs. Whatley will touch base with the Art teacher again about sending home art projects.
 - ii) An Art Show is scheduled at the Castle Rock Outlet Mall in April.
- d) Car Pool Safety:
 - iii) Reiterated with Staff the protocol, EA's do not recognize the car instructed to go to office, where they check drivers license, or call parents. Must have written permission to release child.
 - iv) Court orders – the school makes sure the whole staff aware as well as the office
 - v) Afternoon carpool – we need 3 more bodies to help keep the kids safe
 - a) Discussed possible way to get parents involved – Offer some sort of reward (ie: Dress Down Day for Child)

10) District Accountability Committee (DAC) Report - (Stacy Matte)

- a) DAC Meeting Review - February - Did not attend (will obtain info.)
- b) DAC Meeting Review - March - Did not attend (will get minutes and updates)

11) Parent Volunteer Association (PVA) Organization Report - (Starr Baines)

- a) OKOS - \$39K - to be used to purchase Mac books, Robots,
- b) Next events:
 - i) Donuts for Dads – April 18th. Need to RSVP on or before April 7th
 - ii) Muffin for Moms & Kindergarten Buddy Day
- c) Spirit Day at Party On – Recommended at we invite the future Kindergarten Families

12) Community Report - (Teri Derington)

- a) Not in attendance (will obtain info)

13) Stacy Matte Motioned to Adjourn Meeting, Rae Whatley 2nd and Approved – Meeting Adjourned at 10:03 a.m.